

SUPPORT STAFF APPLICATION



LAUNCESTON
CHRISTIAN
SCHOOL

Created: June 2021
Owner: HR Dept
Updated: July 2024

Employment Experience

Details of last 5 years of employment *(if applicable)*

Year(s)	Name of Employer	Job Title
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List any skills you have obtained during your recent employment:

Do you have any other skills that could benefit the school?

For example, innovation programmes, event management, public relations?

What are the main reasons for applying for this position, and why are you considering leaving your current position?

Are there any other comments you wish to make in support of this application?

Education, Training & Qualifications

Secondary school - what grade did you leave:

Year:

Tertiary Education – Degrees, Diplomas or Certificates:

Course

Institution

Year completed

Professional Qualifications or Training Courses completed (include year completed)

Other Matters

Schools are required to ensure that persons appointed to staff meet very stringent guidelines. In an effort to ensure that we meet these guidelines please complete the following questions.

Have you ever been convicted in a court of law for any offence, other than a traffic offence, or an offence which you have not disclosed by virtue of the provision of the Criminal Law (Rehabilitation of Offenders) Act 1986? *If yes, please provide details:*

Have you ever been reported for, or charged with child abuse (e.g. physical abuse) or an offence of a sexual nature against a child? *If yes, please provide details:*

Lifestyle and Health

Do you consider yourself to be in good health? *(please advise of any conditions we should be aware of)*

Are there any health factors which may affect your ability to perform the duties? *If yes, please provide details:*

Do you suffer from any chronic ailment or permanent disability which may affect your ability to carry out your work? *If yes, please provide details:*

List any recreational, sporting and/or cultural pursuits - *optional*

References

Please list at least **one person** in the following categories who can give reference to your:

Christian commitment (one should be your current Minister/Pastor)

Name & how they know you

Mobile number

Employment reference (having first hand knowledge of your work practices)

Name & how they know you

Mobile number

Character reference

Name & how they know you

Mobile number

Please note: your references may be contacted to short list names, please let us know if you do not wish your references to be contacted prior to an interview.

Statement

- I confirm that the information supplied above is true and correct. Upon request, I will forward copies of all necessary documents to support my stated eligibility, qualifications and experience.
- I hereby give my permission to make such investigations as deemed necessary regarding the information. I realise that any misrepresentation or material omission made herein or in the supporting documentation would make me liable to the termination of my employment.

Signature of Applicant

Date

If you are unable to sign electronically or add a photo image of your signature, we will use the email address, time and date stamp as proof of submission of this application.

Please forward the following documents to the HR Administrator, Venetia Murfet- murfetv@lcs.tas.edu.au

1. Covering letter
2. Application form
3. Resume

All applications will be acknowledged within 48 hours via email confirmation.

Please contact the school on office@lcs.tas.edu.au if you have not received confirmation.