

LAUNCESTON CHRISTIAN SCHOOL

POSITION DESCRIPTION



POSITION TITLE:	Secondary Teacher <i>(Year 7 Core Teacher; 7-8 Humanities, English & Maths)</i>
APPOINTED BY:	Board of Directors
RESPONSIBLE TO:	Principal through the Head of Secondary School
AWARD:	Tasmanian Independent Christian School (Teachers) Multi Enterprise Agreement
EMPLOYMENT FRACTION:	1.0 FTE
CONTRACT POSITION:	Long Service Leave Replacement Contract: 14 th October to 13 th December 2024 (Term 4)

POSITION SUMMARY

Bringing a Christian perspective to bear in all aspects of work, the Teacher is responsible for all aspects of planning, preparation, delivery and assessment of each subject, making learning accessible and inclusive for different learning styles and abilities of all students.

Working within a team of dedicated Secondary School core teachers, the successful applicant will deliver engaging and effective learning and teaching programs across the key learning areas of the school's published curriculum in Years 7 – 8 Humanities, English and Maths.

Relevant knowledge, skills and understanding of core subjects is essential, as is the ability to plan and teach from a Biblical worldview.

KEY RESPONSIBILITIES

Teaching / Learning / Curriculum

Teachers' duties include but are not limited to the following:

- Developing a Christian world view and applying to all areas of teaching
- Developing an overview of the term's work so that all aspects of the course(s) are fully covered, as listed in the school's curriculum documents
- Developing and refining curriculum documents as required
- Designing weekly and daily lesson plans, ensuring that work covered is appropriate to student needs and year level
- Establishing and maintaining a classroom environment that is conducive to teaching and learning
- Maintaining a high standard of student behaviour and classroom management, within the school's Classroom Management & Discipline Policy guidelines
- Maintaining a high level of pastoral care and support the spiritual and emotional growth of each student

	<ul style="list-style-type: none"> • Using a range of assessment strategies in order to monitor student progress and give timely and constructive feedback • Maintaining records of attendance, academic progress and behaviour • Writing reports and communicating with parents as required • Submit Risk Assessments for approval for any high risk activities or off-site excursions • Attending Parent-Teacher interviews and other parent meetings as required • Communicating with the ESU Coordinator and other support personnel about any suspected learning difficulties or concerns • Ensuring that students are correctly and neatly attired according to the Uniform Policy • Assisting in playground and afterschool duty as directed • Participating in Professional Development activities. All teachers are expected to attend staff development and curriculum days as determined by the Principal or their delegate • Participating in staff appraisals • Ensure teaching areas are left in a clean and tidy condition
--	--

OTHER RESPONSIBILITIES

	<ul style="list-style-type: none"> • Other reasonable duties as required by the Head of School, Head of Teaching and Learning or Principal • Adhering to Launceston Christian School's Code of Conduct • Attendance and participation at devotions, and at other staff meetings / committee meetings when required • Undertaking relevant training and development as and when required • Other school and Association related activities as requested by the Principal or their delegate
--	--

WORKPLACE HEALTH & SAFETY

As a 'Worker' under the Work Health & Safety Act 2012 (Tasmania):

- Adhere to all 'reasonable care' requirements of a Worker under Section 28 of the Act (summarised as follows):
 - (a) Take reasonable care for his/her own health & safety
 - (b) Take reasonable care that his or her acts or omissions do not adversely affect the health and safety of other persons
 - (c) Comply, so far as the worker is reasonably able, with any reasonable instruction that is given by the Board/Leadership to allow the person to comply with this Act
 - (d) Co-operate with any reasonable policy or procedure of the School relating to health and safety
- Report any potential hazards or perceived risks promptly using the School's online forms
- Report any Incidents involving injury to themselves or others as soon as possible
- Annual completion of relevant Child Safety and Duty of Care online compliance modules

CONDITIONS OF EMPLOYMENT

- Conditions of employment are outlined in the Tasmanian Independent Christian Schools (Teachers) Multi Enterprise Agreement 2022 (CMEA)
- Employees must be committed and active in their relationship with Jesus Christ, evidenced by regular attendance and engagement with a local church community. The expression of that faith will be consistent with LCS's Statement of Faith
- Staff are expected to comply with all school policies and adhere to the LCS Staff Code of Conduct
- Current Registration with the Tasmanian Teachers Registration Board (or ability to obtain)
- A current Working with Vulnerable People (Employment) Card (or ability to obtain)
- Ability to obtain First Aid certification
- Willingness to attend excursions as required